

Chief Information Security Officer

UK

July 1, 2026

CAVENDISH VENUES | 1 AMERICA SQUARE, LONDON

SHIPPING INFORMATION

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Please schedule deliveries to the venue no earlier than June 29th. All deliveries must be dropped off between 9:00 am - 5:00 pm.

Suggested format for shipping label:

FAO: Areti Sarafidou
CISO UK - 1ST JULY / **SPONSOR NAME**
America Square Conference Centre
Cavendish Venues – Lower Ground Floor
One America Square
17 Crosswall
London, EC3N 2LB

(Box ____ Of ____)

A suggested shipping label can be found in Sponsor Portal

LOADING BAY

The venue's Loading bay is located on America Square, next to Pure Gym and Mr Topsy Bar. Exhibitors/couriers are welcome to load in/load out for up to 20 mins, after which the vehicle would need to be moved outside.

No parking is permitted in the loading bay during set up, event itself or breakdown.

Please note the venue do NOT accept deliveries on pallets or with excessive weight requiring more than 1 person to lift/move the item.

RETURN SHIPPING INFORMATION

Please include a **RETURN PRE-PAID SHIPPING LABEL** with your original package. Once the event is over, your team will be responsible for packing up your exhibit. We will have some extra packing tape onsite to help seal any outgoing packages.

Your team will be instructed to leave any outgoing shipments on the table of your exhibit after the event is over. These must be sealed and with a completed pre-paid shipping label.

ALL RETURN SHIPMENTS NEED TO BE SCHEDULED BY SPONSORS NO LATER THAN 2 BUSINESS DAYS POST EVENT - FRIDAY JULY 3RD.

Please kindly make sure to arrange collection of any bulk or non-recyclable items like pop-up banners after the event as unfortunately we do not have onsite facilities to recycle these. If you choose to leave these items onsite, there will be a waste collection charge of £200+ vat. charged directly to you by the venue.

Any questions, please feel free to reach out to lauren.hughes@coriniumgroup.com.